HOBY STATE LEADERSHIP SEMINARS
YOUTH LEADERSHIP

HOW TO: STUDENT SELECTION, NOMINATION, & REGISTRATION

1. PROMOTE THE OPPORTUNITY!

- Inform your colleagues and students about HOBY.
- Ask faculty and staff to talk about HOBY with sophomores.
- Make copies of the promotional poster in this kit and post around your school!
- Encourage sophomores to learn more by following @hoby on social media or visiting hoby.org.

2. ENCOURAGE SOPHOMORES TO APPLY

Refer all interested candidates to one school contact and create a selection process. Some suggestions include:

- In-person speeches or interviews
- Essay contest
- Form a selection committee
- Collect nominations from school staff

3. SELECT YOUR STUDENT(S)

At HOBY, we believe leadership is a skillset to be learned and not a position to be held. We also know that leadership abilities are not defined by gender, race, or socioeconomic status, and we encourage you to consider all sophomores in your nomination and selection processes. While young leaders often have excellent academic records, nominees should not be based exclusively on GPA. Please consider leadership potential, as taken on in all areas of life, when making your nomination.

HOBY is a great fit for students who:

- are passionate about their communities.
- have leadership potential.
- understand and relate to the experiences of others.
- are curious and eager to learn.
- are interested in community service.
- are adaptable and self-reflective.
- like to collaborate and work with others.
- demonstrate good character.
- have a strong sense of integrity.
- are excited to connect with peers across the state.
- are critical, detail-oriented thinkers.
- want to make a positive impact in the world.
- value hard work and cross-cultural connection.

4. NOMINATE YOUR STUDENTS

Use your HOBY school ID to log into our secure online nomination portal. (If you do not have your HOBY ID, please reach out to us at hoby@hoby.org.) You will only need the student's contact information and the contact information for their parent(s)/guardian(s) to complete the nomination. Nominations should be completed by a school representative and the HOBY ID should not be given to parents/guardians or students.

The majority of seminars welcome at least 2 student nominations per school. If you are interested in nominating more than 2 students, please reach out to us to confirm.

6. STUDENT COMPLETES REGISTRATION

After you submit the nomination, you will be copied on an email sent to the student and their parent(s)/guardian(s) notifying them of the nomination and including instructions for completing the student's registration. The student can complete the registration form online with their parent(s)/guardian(s), or, if you are completing the registration for them, simply click on the link provided.

Please note: The nomination form requires limited contact information for your chosen student(s) and their parent(s)/guardian(s). The goal of this is to make the process easier and quicker for school professionals and students alike. The registration form in this kit only needs to be completed by the student if you, the school contact, will be submitting their registration.

7. PAY THE REGISTRATION FEE

Registration is finalized when payment is received. Cost varies by location, and is indicated in the email you received from HOBY.

- Pay online, via ACH - our preferred method.
  - Click here to pay via ACH.
  - Write student name and school name in 'What is this payment for?' field
- Pay online with a credit card via the link provided in the registration confirmation email
- Pay by check. Make payable to:
  HOBY Youth Leadership
  P.O. Box 8478
  Pasadena, CA 91109-8478